

Dear Brothers and Sisters:

We know that we are in some trying times as we address the issues related to working during the COVID-19 pandemic. We are always concerned with the health and safety of our members, staff and students. As we begin to venture into the digital world of virtual learning, we do so with an emphasis on student success. With so many inaccuracies floating around, we want to clarify any misinformation. Please find listed below a quick snapshot of CASA's stance regarding laptop distribution.

1. CASA: There was **NEVER AN AGREEMENT** between CASA and the district regarding the role of our members in the laptop distribution plan.
2. CASA: As per the SDP Chief of Schools and the Chief of Talent Development, principals going into the school buildings to support the Chromebook distribution is optional **NOT MANDATORY**.
3. CASA: Principals will be required to oversee management of laptop distribution **REMOTELY**; therefore, all principals should make their own informed decision whether or not to enter their building during the pandemic.
4. CASA: Wants to ensure that the survey is completed as a part of your professional responsibility. Reminder the due date is tomorrow Friday, March 27, 2020 at 4 PM.

5. CASA: The SDP is requesting that the principal survey staff to determine the number of willing ***VOLUNTEERS*** in this effort to distribute laptops.

6. CASA: Please see attached sample letter that was drafted to support you in gathering information to complete the required survey. [Click here for sample letter.](#)

I hope that this information is helpful in providing clarification for the concerns that were raised yesterday.

In Solidarity,

Robin